



अखिल भारतीय आयुर्विज्ञान संस्थान, बिलासपुर
हिमाचल प्रदेश - १७४०३७
All India Institute of Medical Sciences, Bilaspur Himachal
Pradesh-174037

<https://aiimsbilaspur.edu.in>
E-mail: - helpdesk.rec@aiimsbilaspur.edu.in



No. AIIMS-BLS(B-I)(2)(5)(Vol-II)/21-6178

27, January, 2024

Advertisement Notice

AIIMS Bilaspur is an apex health care Institute, established by the Ministry of Health and Family Welfare, Government of India under the “*Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)*” with the aim of correcting regional imbalances in quality tertiary level health care in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Executive Director, AIIMS, Bilaspur invites applications from Indian nationals or persons registered as Overseas Citizen of India (OCI) cardholders under Section 7(A) of the Citizenship Act, 1955 for the following department purely on **Contract basis for a period of 11 months and extendable based on performance till such time the regular appointments against these posts are made: -**

Vacancy Matrix

Assistant Professor-on contract basis (Faculty Code - 001)

S. No.	Specialty	Total	UR	EWS	SC	ST	OBC
1.	Anaesthesia	2	1	-	-	-	1
2.	Neurology	1	1	-	-	-	-
	Total	3	2	-	-	-	1

Note:

- The detailed advertisement is available on the website of Institute and aspiring candidates may visit the website i.e., <https://www.aiimsbilaspur.edu.in>.
- Further updates with regard to this recruitment process will be made available on the website only.
- The closing date of submission of online Google form is **22.02.2024 up to 05:00 P.M.** & the hard copy of the application form must reach on or before **27.02.2024 up to 05:00 P.M.**
- For any query, please E-mail Helpline Desks: helpdesk.rec@aiimsbilaspur.edu.in
- (Abbreviations Used: - UR = Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, EWS -Economically Weaker Section, OBC - Other Backward Class.)**

1. Essential Qualification & Experience: -

- As per “**Annexure-A**”
- The candidate must be registered with the State Medical Council/MCI/NMC.
- Those holding DNB in broad specialties or super specialties as qualifying education have to produce documentary evidence issued by competent/appropriate authority about DNB equivalence with MD/MS/DM/MCh as per MCI, New Delhi notification dated 31-10-2018. Those who have undergone DNB training from Institutions given under para 2 at (a) and (b) of MCI notification - will not need to have extra experience after qualifying degree. But those who have undergone DNB training at Institution given at (c) and (d) of MCI notification will need to have 1 year and 2 years extra experience i.e., total 4- & 5-years’ experience respectively from MCI recognized/permitted Institution for equivalence.
- The candidates applying for the post(s) in response to this advertisement should satisfy eligibility for the posts (s) and must fulfill all the eligibility criteria on or before **22.02.2024**. Failure to fulfil the eligibility criteria will entail rejection of their application. The crucial date for age limit and experience etc. will be the last date of receipt of online applications i.e., **22.02.2024**.

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2. Pay Scales:

For Contractual Appointments:

S. No.	Name of Post	Pay Scale
1.	Assistant Professor (Contractual)	Consolidated Pay - Basic pay (1,01,500/-) + NPA + DA

3. Upper Age Limit:

The prescribed upper age limit as on closing date of submission of online application form is as follows:

S. No.	Name of the Post	Upper Age Limit (without any relaxation)
1.	Assistant Professor	Not exceeding ➤ 50 (Fifty) years

Note 1: - The age relaxation will be allowed to the candidates as below: -

S. No.	Category	Permissible age relaxation
1.	EWS	No age relaxation
2.	SC/ST	05 Years
3.	OBC	03 Years
4.	Central Government Servant fulfilling conditions as prescribed in O.M. No. 15012/2/2010 – Estt.(D) dated 27 th March 2012 issued by DOPT Govt. of India.	05 Years
5.	PWD	Age relaxation will be extended as per the DOPT guidelines issued on 06.09.2022.
6.	Ex-serviceman	As per DoPT guidelines issued on 06.09.2022

Note 2: - No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.

4. Reservation:

a. For OBC Candidates

- (i) Candidates applying under OBC category must produce valid caste certificate in the format prescribed by the DoPT vide O.M. No. 36036/2/2013-Estt (Res.) dated 30.05.2014 and further clarification issued by DoPT vide O.M. No. 36036/2/2013-Estt (Res-I) dated 31.03.2016.
- (ii) The eligibility of the OBC candidates will be based on the caste(s) borne in the Central List of Government of India.
- (iii) **The vacancies are being advertised in financial year 2023-24, therefore valid NCL-OBC certificate issued during the period from 01-04-2023 to 31-03-2024 will be considered valid. Candidates who have NCL-OBC certificate issued before or after this period (i.e., 01-04-2023 to 31-03-2024) will not be considered valid for this advertisement.**

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- (iv) OBC candidate(s) should not belong to creamy layer and their sub-caste should match with the entry in Central List of OBC, failing which their candidature will not be considered for OBC post. They will however be treated as UR candidate (If UR posts advertised).

5. Application Procedure: -

A. Step-1 (Application Fees)

Non-refundable application fee is required to be paid by the candidates by way of online NEFT mode in favor of the '**Executive Director, AIIMS-Bilaspur**'. Applications without submission of application fees will not be considered and summarily rejected. The application fee applicable to various categories is as follows: -

- For UR/OBC categories: Rs. 2,000/ plus 18% GST= 2,360/-
- Application fees is **to be paid through NEFT** in the bank account given below. The Application fee is **non-refundable**. After depositing the fee through any online mode in the below-mentioned account, the candidate has to upload the proof in support and will have to produce the same at the time of the interview.

Name of Bank	State Bank of India, Bilaspur
Name of Account Holder	Miscellaneous Account, All India Institute of Medical Sciences, Bilaspur
Bank Account Number	41512727609
IFS Code	SBIN0063972

Note: -

1. Candidates should ensure that the application fee is paid in the form of online NEFT mode. **No other mode of payment will be accepted.**
2. The candidates to note that the closing date for the online submission of **online application form is 12.02.2024 till 05:00 PM**. Further, they should submit the **OFFLINE** application (Hard copy) sufficiently in advance so that it reaches AIIMS Bilaspur before the closing date i.e., **27.02.2024**. The offline applications received after **27.02.2024** shall be summarily rejected.

B. Step-2. (Application Form)

1. Please download the **Soft Copy of application form (Appendix-I)** by clicking the link <https://drive.google.com/file/d/1c-Kbb4pNhnMzF9k0D0m22g2tNHhGrXZX/view?usp=sharing>
2. The candidates have to download the career graph form (**Appendix-II**), which is to be filled in MS Word format as per the proforma given along with this link, using Times New Roman Font, Size-12 in the prescribed format. **Create a PDF** file using Microsoft Office. (Not a printout scanned PDF). The link for **Appendix-II** is: <https://docs.google.com/document/d/1t4Vcl-QBgAgnuC7Rg5BttlAGOMRGQqwB/edit?usp=sharing&oid=117800996523858916659&rtpof=true&sd=true>
3. Please download the **Soft copy of the Presentation in PPT format (Appendix-III)** which is to be filled in PPT Format as per the Performa given along with this link- https://docs.google.com/presentation/d/1TrmhkIsSc_pwESkvRaVP4zHGLV13HBYz/edit?usp=sharing&oid=117800996523858916659&rtpof=true&sd=true

Rename the file as (Ex: - If Your Name is MANISH KHURAL and you are applying for the post of Assistant Professor in the Department of Anatomy then the file name will be as **-MANISH KHURAL Assistant Professor Anaesthesia.pdf**)

C. Step-3 (Online Application form and filling instructions)

1. The aspiring applicants satisfying the eligibility criteria in all respects can apply by clicking the link: <https://forms.gle/8gRp7n3ysXjVAG8e6>

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2. The link can also be copied and pasted on the address bar of any web browser for submission of the application. Candidate has to fill out Google Form and submit the scanned copy of application forms in the prescribed format along with necessary documents and fee transaction details **only through the above link provided.**
3. Failure to submit online application google form will lead to the candidature not being considered for evaluation and is liable to be rejected without any notice or intimation.
4. **Photo & Signature:** - The candidate must ensure that their photo and signature are clearly visible. If the photo/signature image is displayed as small or not visible, that means the photo/signature is not as prescribed and, in that case, their application will be rejected. **Accordingly, candidates are advised to be very careful while uploading their photo and signature.**

D. Step-4 (Offline Application form)

The candidate(s) who submit(s) their online application must also submit self-attested copies of all relevant certificates regarding Age, Qualification, Experience including Proof of Payment, Caste certificate in prescribed Proforma, NOC, other relevant testimonials along-with a printout of the application (**Appendix-I**), with covering letter immediately so as the same reaches the following address on or before **27.02.2024 by 5.00 P.M.** positively.

**Deputy Director (Administration),
Administrative Block, 3rd Floor
All India Institute of Medical Sciences
Kothipura, Bilaspur
Himachal Pradesh-174037**

The envelope containing the application(s) should be super-scribed as “**Application for the post of....., Department offor AIIMS, Bilaspur (H.P.)**”

FAILURE TO SUBMIT HARD COPY BY DUE DATE WILL LEAD TO CANCELLATION OF CANDIDATURE.

6. Important Instructions: -

1. Candidates are required to have a valid personal e-mail ID/ Mobile Number which should be kept active during the recruitment process. The candidates should ensure that the E-mail ID is not shared with any other person. It is advised not to use any other person’s e-mail ID.
2. Applicants already employed in Central/State Govt./Autonomous Institutions/ Statutory organization/ PSUs under Central/State govt. should route their applications through proper channel. While forwarding the application through proper channel, a certificate to the effect that:
 - (i) Central Govt. / State Govt. / Union Territory or the present department / organizations has ‘**No Objection certificate**’ in case officer applies and secures selection.
 - (ii) **Applicants already employed in Central/State Govt./Autonomous Institutions/ Statutory organization/ PSUs under Central/State govt have to submit Vigilance certificate, Integrity certificate & Penalty certificate.**
 - (iii) In case of selection, the concerned employee / officer will be relieved to join AIIMS Bilaspur HP.

Note: In case of selection, the officer concerned will join AIIMS Bilaspur only after submitting relieving or resignation certificate from present employer.

3. Applicants who are working as above at Sr. No. 02 may, however, submit an **Advance Copy of Application Form** in order to avoid any delay. But interview letters will only be issued to the eligible candidates upon receipt of application forwarded through proper channel.
4. The application received through Courier / Ordinary Postal Dak etc. are not acceptable. The applications received after the due date will not be accepted. AIIMS-Bilaspur will not be responsible for any postal delays.
5. Incomplete applications in any respect or received after the due date i.e., **27.02.2024, 05:00 P.M.** or without prescribed application fee will be summarily rejected and no further correspondence will be entertained.
6. Decision of AIIMS, Bilaspur in all matters pertaining to eligibility / selection would be final and binding on all candidates. No correspondence whatsoever would be entertained by the Institute in this regard.

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7. In case any information given or declaration made by the candidate is found to be false or the candidate has willfully suppressed any material information relevant to his/her appointment, he/she will be liable to be removed from services and further action may be taken as deemed fit, by the appointing authority.

7. Selection Procedure:

1. The applications of the candidates which are received within prescribed date and time and who submit the requisite fee will be scrutinized by the scrutiny committee of the Institute. The candidates found eligible after due scrutiny will ONLY be called for personal interview.
2. Mere fulfilling the eligibility criteria (number of years of service/experience etc.) may not confer the right to be called for the interview and selection. The eligibility will be decided based on the duration of experience in the immediate feeder post; experience related to patient care, teaching/training, research; number and quality of publications and publication metrics; administrative experience etc.
3. In case the numbers of applicants are large, the selection committee of the Institute may devise further criteria (in addition to those given above) and procedure for shortlisting the candidates which may also include holding of written examination if necessary.
4. Only the eligible candidates/ shortlisted candidates will be called for interview. However, the same would be provisional subject to fulfillment of all requirements including document verifications failing which he/she will not be allowed to appear for interview.
5. Interview letters will be sent by post/ through email and the complete interview schedule will also be made available on the website of the institute in advance.
6. The candidates called for interview would be required to make a presentation on his/her work/achievements before the selection committee for a duration not exceeding 05 minutes. The presentation should be prepared in the **MICROSOFT POWER POINT** only and should contain information as per proforma given along with the application form. Therefore, candidates are requested to submit the same in a CD/Pen Drive along with his/her application form. He/She will be required to submit it again in case of any updation in the information already supplied in CD/PEN Drive furnished along with the application form. However, this has to be done at least a day before the Interview. No other option like e-mail etc. will be accepted.
7. ***The interview with the Selection Committee is mandatory for which the candidate has to appear personally and physically. No request for an online interview i.e., through electronic media viz. Skype/Viber etc. will be accepted and no correspondence in this regard will be entertained.***
8. The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
9. The date and time for interview will be intimated to the eligible/shortlisted candidates and the same will also be published on the AIIMS' website (<https://www.aiimsbilaspur.edu.in>). The information regarding eligibility/short listing of candidates will be published in AIIMS website only.
10. The selected candidates will be issued appointment letters. The appointment of selected candidates is subject to: -
 - (i) his/her being declared medically fit by the Medical Board Constituted by this Institute.
 - (ii) fulfilment of other conditions including verification of the documents, declarations and antecedents by the candidate.

8. General Instruction

- a. Candidates are advised in their own interest to apply much before the closing date and should not wait till the last date.
- b. The Institute reserves the right to add or drop any posts in any department as per functional requirement at any stage of the recruitment process and no correspondence in this regard shall be entertained.
- c. Private practice of any kind is prohibited.
- d. All the original certificates/documents will be verified at the time of the interview. The shortlisted candidate(s) must bring all original certificates viz. (i) 10th class, (ii) essential qualifications and experience(s) (iii) No Objection Certificate etc. (if in regular employment in any Govt. /Semi Govt./Government Enterprises/Government funded autonomous Institutions) along with a set of self-attested photocopy of the said document(s)/certificate(s).
- e. The period of experience wherever prescribed shall be counted after obtaining the prescribed qualification.
- f. The candidates who are working in Govt. /Semi Govt./Autonomous Body etc. must obtain the **“No Objection**

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AIIMS Bilaspur (H.P)

Certificate” from their present employers.

- g. The candidates must ensure that they fulfill eligibility criteria and that the particulars furnished by them in the application are correct in all respects. If at any stage it is found that the candidate has furnished any incorrect information or has suppressed material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after the appointment, his/her services will be summarily terminated.
- h. The candidates are advised to visit AIIMS Bilaspur website regularly for further Instruction, if any.
- i. No age relaxation would be given to OBC candidates who apply under UR Category.
- j. Category once applied will not be allowed to be changed at the later stage and no communication in this regard will be entertained.
- k. The Executive Director, AIIMS Bilaspur would be the final authority to take any decision in this regard.
- l. The courts of Himachal Pradesh only shall have the exclusive jurisdiction to try any dispute with regard to this recruitment.

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